



WINTER PARK LIBRARY

Local Author Submission Form

Please fill out and sign this required form for your book to be considered for the Local Author Collection. Parental or guardian consent is required if the author is under the age of 18. Submit this form along with at least one (1) donated copy of your book to Winter Park Library or send to:

**Winter Park Library
1052 W. Morse Boulevard
Winter Park, FL 32789**

Title of book: _____ Author: _____

Publisher: _____ Publication Date: _____

ISBN: _____ Content (check one): Fiction Non-fiction

Audience (check one): Adult Juvenile Young Adult

Genre: _____

Address: _____

Library Card Number: _____

Phone: _____

Email: _____

Please provide a very brief (1-2 sentences) summary of your book:

If available, please attach professional reviews or critiques of your book.

For works of non-fiction, specify credentials or a description of your expertise in the subject area:

General Rules

All books must be accompanied by the Local Authors Submission Form. Inclusion into the Local Author Collection will be approved by the Winter Park History Archivist.

Donated books will not be returned to the author. Submissions that do not meet the selection criteria for inclusion into the Local Author Collection will either become part of the Archival Collection or given to the New Leaf Bookstore.

Each author may only donate one (1) work for selection into the Local Author Collection. Special consideration may be given to volumes in a series.

Authors must reside in the City of Winter Park, Florida. Exceptions may be made for material of local interest, or for authors that have ties to the Winter Park area. Determination of relevance will be made by the Archivist.

All accepted local author works will be displayed for a minimum of 6 months in our Community Corner area and will be available for checkout.

If a book in the Local Author Collection does not circulate at least 3 times within the 6-month period after receipt, it will be removed from the circulating Local Authors Collection and placed into the archival Local Authors Collection. The book will be evaluated every 6 months afterwards, using our standard selection and weeding criteria, to merit inclusion in our regular circulating collection.

My signature below indicates that I have read, understood, and agreed to abide by the General Rules of the Local Author Collection Agreement.

Author Signature _____

Date _____

Parent/Guardian Signature _____

Date _____