



## **Dream Room Lab Guidelines**

Due to the increased demand on our Technology staffs, in and out of the Dream Room Lab, we are instituting the following protocols:

- NO food or drink are allowed near the machines
- Reciprocal Borrowers and Guest Pass holders are ineligible to use the Dream Room Lab.
- Member interactions without an appointment are limited to 30 minutes. If the issue requires more than 30 minutes, the member will need to schedule an appointment with Dream Room Lab staff.
- Appointments for staff consultation are available Tuesday, Wednesday, Thursday and Friday mornings. Appointments are for 1 hour and must be scheduled 48 hours in advance.
- Members may make appointments to use the Dream Room Lab equipment; Dream Room Lab staff are available, as their schedule permits, to answer questions.
- The Dream Room Lab will close 1-hour before scheduled classes to allow Staff to prep for their session.
- If no Dream Room Staff are in the Lab, the room is completely closed.